

DIOCESE OF JAMAICA AND THE CAYMAN ISLANDS

THE PARISH CHURCH OF ST. ANDREW THE APOSTLE

ANNUAL REPORT FOR THE YEAR 2011

Church Staff

Rector	Revd. (Major) Siranno Kitson
Curate	Revd. David "Tony" Reid
Hon. Clergy	Rev. Dr. David Kuck
Operations Manager	Mrs. Merle Thomas
Property Manager	Mr. Orlando Strudwick
Verger	Mr. Vernon Miranda
Asst. Verger	Miss Ann Morrison
Admin. Assistant	Miss Aisha Ritchie
Receptionist	Miss Latoya Dixon

Ancillary Staff

Mr. Linton Smith
 Miss Beverly Burrell
 Mrs. Charmaine Francis
 Mr. Everton Williams
 Mr. Leroy Donaldson
 Mr. Phillip Duff
 Mr. Egbert Cato

Parish Office

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Church Committee – 2011 Ex-Officio

Mr. Alvaro Casserly – Member, Incorporated Lay Body
Dr. Vincent Lawrence - Member, Incorporated Lay

Body

Mr. Kelvin Roberts - Church Treasurer

Hon. Michael Fennell O.J. - Chairman, Diocesan Financial Board

Lay Representatives to Synod

Miss Greta Bogues
 Miss Rhena Williams

Other members

Mr. Frank James	Rector's Warden
Mrs. Andrea Chin See	People's Warden
Miss Greta Bogues	
Mr. John Jackson	
Miss Rhena Williams	
Mr. Kelvin Roberts	Church Treasurer
Mr. Claude Campbell	
Mr. Bruce James	
Mrs. Kareen Johnson	
Mr. Paul Lue Lim	
Mr. Norman Davis	
Mr. Lucien Jones	
Mrs. Donna Evelyn	
Miss Terry - Ann Wilson	
Mrs. Rhonda Goodison	Recording Secretary

REPORT FROM THE CHURCH COMMITTEE FOR THE YEAR 2011

Congregational Life

The Vision Statement of St. Andrew Parish Church is:

“A church reconciled to God, aware of its identity and healing the community through the proclamation of the Good News of the Gospel of Christ.”

The Mission Statement reads:

The mission of the St. Andrew Parish Church is to proclaim the good news and inspire the parish family to unity with God and one another by:

- Ensuring that the church establishes programmes to maintain, engage and expand membership.
- Identifying and mobilizing the human and financial resources available to the church.
- Responding to human needs as we work for the transformation of unjust structures and the preservation of the integrity of the created order.
- Presenting the Biblical tithe as the standard of Christian giving and the shaping of the programmes of ministry that express the stewardship of God’s creation.
- Immersing our members in and expanding the knowledge of Christian identity in the context of our cultural experience and obligations they impose.

In 2011 the execution of the activities of St. Andrew Parish Church continued to be very challenging.

At the Annual Congregational Meeting held on January 23, 2011, a new Church Committee was elected and commissioned in February 2011. The activities of the past year were presented and areas of concern discussed.

The following are some highlights of the year under review:

Lenten Devotions were led on Wednesdays.

The annual Marian Service, which is held in collaboration with Holy Cross Church, was at Holy Cross during the week of Prayer for Christian Unity.

During the period March to June 2011 the Alpha Training Programme was held at the Church Hall.

The Fellowship Groups continued with their programme and held a retreat on March 26th at the United Theological College of the West Indies. The Theme for the retreat: **“Serving God with all our gifts.”** It was conducted by: Fr. Michael Brown, Revd. Garfield Campbell, Revd. Michael Elliott. The Eucharist was celebrated by Revd. Monique Campbell.

Baptisms and Confirmation Services were held.

Our involvement in the activities of the Half Way Tree Ministers Fellowship continued with participation in the mid-day Reflections on Wednesdays at noon at Webster’s Memorial Church.

Members of Parish Groups assisted with the Visitation Programme to our sick and shut-in members.

Harvest Thanksgiving Service was held on October 23rd, the Annual Supper on November 18 and Celebration of our Patronal Festival on November 30.

A contemporary Service which was introduced on second Sundays at 10.30 a.m in 2010 continues. The third Sunday youth services continued, and Healing service was also held during the year.

There was also the lighting of the Advent Candles during the season at the 8:00a.m. Sunday services in which the members of the Sunday School participated. Advent devotions were held on Wednesday mornings.

The Annual Planning Retreat for the year was held on November 2011.

Appreciation

Special thanks to members of the Church Committee, who provided invaluable assistance and support for the activities during the year; the Parish Groups; other committees and the many volunteers who provided assistance often times at very short notice.

Many thanks to Revd. Monique Campbell, our Curate who assisted with visitations to the sick and shut-in members and helped in the distribution of Holy Communion; preparing adult candidates for confirmation; also the Bible Study Group and furthering the ministry of the church in the missions - St. Clement's, Kencot, and St. Thomas at St. Andrew Settlement, Majesty Gardens.

To Sister Doris Levien for her assistance on Sundays.

Special thanks to the Chalice Bearers for their assistance on Sunday mornings. To Revd. Dr. David Kuck who continued to provide valuable help in the spiritual life of our Church; especially on Sundays. To his wife Mary who assisted with the Sunday School at St. Thomas' Mission and in other areas of ministry there. We welcomed Rev. David "Tony" Reid, Curate who joined us in November.

Bishop Robert Thompson our guest preacher for Harvest Thanksgiving Service

All those who assisted Administratively especially on Sundays and Mondays including representatives from the Reception Committee and other individuals; members of the BSA with representatives from the Mothers' Union and the SAPC Choir. Mrs. Hyacinth Elliott for carrying out a special assignment, and Mrs. Audrey Wharfe and Mrs. Rhonda Goodison who assisted with the Church Committee Minutes. To Miss Rhena Williams and her team who managed the Tuesday Charity, and to the members of the Christian Faith Formation Committee. Also to Mr. Claude Campbell who continued to maintain our web site.

The Office staff:

Mrs. Merle Thomas, Operations Manager, Miss Milinda Thompson, Administrative Assistant, and Miss Latoya Dixon, Receptionist. Miss Lynnette Mightly who continued to serve on a part-time basis in order to carry out special assignments. Ms. Thompson left us in September and we welcomed Miss Aisha Ritchie in November.

Mrs. Sharon Gooden and, Mr. Desland McKenzie, who assisted in providing accounting services and he also served as a member of the Finance Committee, Mrs. Lynette Allen, who assisted in the accounting area, prepared the vessels for Sunday worship and carried out other important tasks. We thank Miss Millicent Clarke who also help to prepare the communion vessels. The Property Manager - Mr. Orlando Strudwick for attending to the needs of the various properties.

The Verger, Mr. Vernon Miranda, and Miss Ann Morrison, Assistant Verger, who assisted in providing information for weddings and funerals, organizing and assisting with the Tuesday Charity, maintaining contact with our sick and shut-in members and scheduling visits for the Priests.

The Ancillary Staff:

Mr. Linton Smith, Caretaker of the Church Hall, Mr. Everton Williams, Caretaker of the church's premises, Miss Beverley Burrell, Mrs. Charmaine Francis, Mr. Egbert Cato, Mr. Leroy Donaldson and Mr. Phillip Duff for work on the cemetery grounds and immediate environs.

We appreciate the efforts of those who provided music to enhance our regular and special services: The Organists - Mr. Paul Bicknell, Mrs. June Spence, Mrs. Jacqueline Wright-James, Miss Stephanie Williams and Mr. Donald Hossack. Also Mr. Dwight McBean who assisted in maintaining the organ for a short time. The Choir Directors in charge of the music ministry whose contributions enriched the Sunday services and special services — Mr. Audley Davidson, Director of the SAPC Choir; Miss Yvonne Sterrett, Director of the SAPC Alleluia Choir. We were also blessed by the presence of persons from other choirs who contributed to enhancing our worship at various times during the year.

Miss June Rose and Mrs. Donna Evelyn who provided support for the junior confirmation candidates.

Special thanks to: The individuals who extended themselves by making financial contributions towards carrying out the work of the church and to those who continued to make donations to the special First Sunday Appeal Fund.

The organizations and individuals who contributed cash and kind to many other areas including the Missions, Tuesday Charity and refreshments for special occasions - Lenten Devotions, congregational meeting etc.

Congratulations to those who received National Awards and special recognition during the year. Condolences to the many parishioners who lost loved ones during the period.

We express grateful thanks to all the members of the Church who presented a thanksgiving offering for "Gift Day". Your contribution in recognition for the blessings of God's Grace during the year, has been used for His glory and the Mission of the Church. May God bless you abundantly as His sustaining presence guide and strengthen us to do His Will.

Rev. (Major) Sirrano Kitson, D. Min.
Rector

PARISH GROUPS

FELLOWSHIP GROUPS 2011

The Fellowship Groups continue to meet regularly. Most groups meet weekly while others meet once or twice per month. The purpose of the Groups is to study the Bible together, to pray together and to support each other, sharing our joys and our concerns. As we meet and study together, we help each other to grow in our Christian faith. The number of Groups remains at 14, with 1 presently on sabbatical. There has been an increase in membership in some Groups.

We had our Corporate Communion on March 13, the 1st Sunday in Lent at the 8.00am Service.

The theme of the joint Lenten Study was based on Stewardship – SERVING GOD WITH ALL OUR GIFTS - and was prepared by members of the Church.

The Annual Silent Retreat was held on Saturday, March 26 at the United Theological College with the theme, “Offering Ourselves, Our Lives and Our Work”. Presenters were, Revd. Fr. Garfield Campbell and Revd. Fr. Michael Brown with Miss Milinda Thompson bringing the Message at the opening Service. The general Congregation was invited but not many people took up the offer.

Groups continue to take the 6.00pm Service on 2nd Sundays and our Joint Service in November with the theme “Amazing Grace” was very well attended.

A number of Groups visit the sick and shut in on behalf of the Church and in September a special effort was made to have all shut in members visited by the various groups. This went well and interaction continues in many cases.

Our Christmas Social was held at the Rectory on Saturday, December 3 and was well attended and enjoyed by all.

On Sunday, July 17, the Fellowship Groups provided refreshments in the Fellowship Court following the 8.00 a.m. Service.

We were very sorry to say goodbye to Miss Milinda Thompson from our small planning team but are happy that she has been called to study for the Ordained Ministry at UTCWI.

We welcomed Mr. Owen Streete to the team in October.

Coordinators: Elsie Aarons, Fay Duncan, Owen Streete and Joyce James.

RECEPTION COMMITTEE REPORT YEAR 2011 – 2012

The Reception Committee continues to assist worshippers to prepare for a spiritually fulfilling worship.

There are three groups that work on a rotating basis by preparing the elements, offering bags and selecting persons to take these to the altar. The members are responsible for monitoring the entrances, welcoming visitors and ensuring that they are comfortably seated.

Worship material such as prayer books, hymn books and other relevant material for use during the service is provided by the Reception Committee. Members prepare St. Nicholas Chapel for the administration of Holy Communion and guide the Priest to persons who are unable to go to the Altar or Chapel for communion. In addition the group is responsible for lighting the candles in the St. Nicholas chapel and counting all communicants.

The Sunday School children and teachers are assisted and guided to receiving blessing and communion at the Altar and for a safe return to their classrooms.

Name tags are provided for fifth Sundays visitor's cards are given out which contain relevant information on the history of the Church. The Reception Committee hosts a Reception for the newly confirmed and new members of the church, where persons are informed about the history and ministry of the Church. In addition they are introduced to the work of the Parish organisations and outreach programmes.

The Reception Committee has been charged with the responsibility of assisting with the updating of the Church Membership Register. Members continue to go to church on Saturdays to verify the information of persons on the current list. The register is continuously being purged of the names of the deceased and relevant information is used to update the register.

The Committee participates in the hosting of the Fellowship Court Coffee Morning. This is geared towards enhancing fellowship after the 8:00 a.m. service.

As one of the mandates from the last Business Retreat, some members of the Reception Committee visited and participated in the services at St. Clements and St. Thomas.

Members of the Reception Committee were integral in the planning of Mission 2011 which was organised by the St. Andrew Deanery during the week of May 29 – June 2, 2011. The services were held at Church of the Good Shepherd under the theme "Following the Good Shepherd". The Reception Committee members, along with persons from Church of the Transfiguration were in charge of the proceedings for one of the nights i.e. refreshments and logistics.

SUNDAY SCHOOL AND NURSERY 2011

Mission

The Sunday School is committed to the mission of the Church to proclaim the Gospel of Jesus Christ. This commitment will be fostered using available communication media to engage, encourage and challenge each individual to develop a personal, loving relationship with God the Father through Jesus Christ the Saviour so that, filled with the Holy Spirit they may be enabled to live out their faith in community.

Introduction

Sunday School is operated during the 8.00am Service, except on 3rd Sundays when students are encouraged to attend the 8.00am Youth/Family Service.

Sunday School caters to students from age 3 to 17 years and there is a Nursery for children under 3 years old.

Sunday School is manned by a core of loving, hardworking, dedicated and committed Christian teachers who give of their time, talents and resources selflessly to the teaching and nurturing of the students under their care.

Attendance throughout the year ranged from a high of 91 students to a low of 53 students. Average attendance for boys was 29 and for girls it was 37 with the overall average attendance being 66.

Student Activities

Our team placed 2nd in the Area Council Bible Quiz in February. In the St. Andrew Deanery Sunday School Bible Reading Competition held in October we entered all 4 Categories and placed 1st in Categories 1, 2 and 3 and 4th in Category 4.

As has become customary, Junior Confirmation candidates were prayed for and presented with Bibles, compliments of the Friends of the Sunday Schools, before their Confirmation.

The students continued the long tradition and made Palm Crosses for the Church and its missions which were distributed on Palm Sunday.

In May, Sunday School Month, Prize Giving was held, and there was a display of work done by the students. Sunday School Boy of the year was **Brandon Mighty** and Sunday School Girl of the year was **Jodi-Ann Smart**. **The Eric Morrison Shield** for Excellence, in memory of our former verger, went to **The Bible Quiz Team**. **The Ann Cooke Memorial Trophy** which is presented to a student or group of students that shows qualities of Integrity, Initiative and Industry, went to the **Craig Campbell**.

Diocesan Children's Sunday was celebrated on Sunday, May 1, at the 8.00am service. On Sunday, May 15, a number of our students attended the Annual Sunday School Festival and March of Witness at St. Jude's, Stony Hill.

On the Saturday July 9, 2011, students and teachers came out for the Sunday School Fun Day which was held on the Church grounds. It was a wonderful time spent with much food, fun and fellowship.

Vacation Bible School, for the second year, was from August 8-11 spearheaded by Donna Evelyn. The response was good with approximately 35 children participating each day.

Once again we were able to successfully stage a **Christmas Play** which was done on the third Sunday in Advent at the 8:00 AM service. The Play, entitled “What On Earth?” was very well received by the congregation and our students effectively communicated the Christmas message of love. This year the play was directed by Joey James.

Staff Activities

We started the year with a delightful Staff Christmas Social at the home of former Superintendent, Joey James. We used the occasion to say farewell to Nigel Elliott, former Sunday School Teacher and his family and to wish them God’s blessing as they moved to the Cayman Islands.

Staff skills training continued through their participation in Retreats, Work Shops and Seminars.

The Department of Education and Youth of the Diocese held a Deanery workshop in February at Church of the Transfiguration and a Diocesan Sunday School Conference in Portland. We had representatives at both events.

Our Sunday School Teachers Retreat in September addressed the topic, *YEAR OF THE FAMILY – HOW SUNDAY SCHOOL TEACHERS CAN IMPACT THE LIVES OF FAMILIES THROUGH THE CHILDREN THEY TEACH EACH WEEK*. The presentation was made by Dr. Barry Davidson and was extremely useful and enlightening.

Staff Movement

In February the Friends of the Sunday Schools organized an appreciation programme after the 8:00 AM service for Joey James, who having served the Sunday School for over 25 years, the last 15 of which she served as Superintendent, retired as Superintendent. Joey however continues to actively serve as a member of the Teaching staff.

Mrs. Margaret Newman, after a long and dedicated service as Sunday School Teacher for Junior High A group, took a break at the end of the last School year, August 2011.

Friends of the St. Andrew Parish Church Sunday Schools

We depend on the “Friends of the Sunday Schools” to continue supporting us as they have in the past with our recurrent expenditure and when they raise enough funds, to provide the capital equipment that we need. We continue to give God thanks for their love and support, financial and otherwise, for the many ways in which they have assisted us throughout the year. Their hard work and commitment ensures the continuing physical growth of the Sunday School as we together work in the Lord’s vineyard. They organized several fundraising activities throughout the year, including Panorama of Music and Christmas Cake Sale, to raise funds to support the work of the Sunday School.

Projection for 2012

For 2012, it is our plan to continue to encourage more students to attend Sunday School regularly, to get more involved with the extracurricular activities of the Sunday School including Bible Reading competition, Plays, the Bible Quiz competition and to have a Sunday School Choir formed as part of the music ministry of the Church.

We will also continue our efforts to have more students use the Library more regularly as we have a wide range of books to help them develop as good Christians and citizens of the world.

As it relates to the physical space of the Sunday School, we need to have the Old Court House renovated. We have had discussions with the Friends of the Sunday Schools to commence dialogue with the relevant parties towards partnering with the Church Committee to raise specific funds to carry out badly needed repairs. We are concerned for the children in our care and would desire that work be done on the building as soon as possible and so we are prepared to do our part to raise the funds.

With regard to greater involvement of the Sunday School students, we have to depend heavily on parents' interest and encouragement as well as the students wanting to be involved. We therefore would like the opportunity on a regular basis to be able to communicate with the congregation towards this end.

We would also appreciate greater support from the clergy in a more direct way to achieve a greater development for the Sunday School.

*Submitted by:
Jacqueline Mighty
Superintendent*

WOMEN'S WORKING COMMITTEE 2011

Review of activities undertaken during 2011

The Women's Working Committee (WWC) continues to play its part to fulfill the mission of the St. Andrew Parish Church

We wish to acknowledge the support given, by the members, to the Executive Committee, *namely*

Mrs. Veta Bullock	Chairman
Mrs. Beverley Lawrence	Vice Chairman
Mrs. Fabia Davis	Secretary
Mrs. Ethel Thomas	Public Relations
Ms. Kirby Clarke	Treasurer
	Scholarship Sub-Committee.

We also acknowledge the strong support of the Spouses who, by their actions continue to endorse the activities and achievements of the WWC.

During the period under review two new members were enrolled.

Having successfully launched the ROSE LYNCH SCHOLARSHIP we continue to build the Scholarship Fund in order to ensure the sustainability of the programme. We have awarded two full scholarships to student at the Majesty Pen Basic School, and with private funding from member we were able to fund an additional three.

Through our fundraising and membership dues, we are able to sustain the various activities undertaken. These include but not limited to providing financial and housekeeping support in areas such as the - Annual Congregational Meeting, Tuesday Charity, Sunday School Rally, Servers' Guild, Harvest Supper and where called upon for participation from time to time.

We continue to visit Shut-in members assigned to our group; we maintain Christian Fellowship by participating as a Group, in the Holy Eucharist on third Sundays, and pursue our business objectives in bi-monthly meetings.

FACT SHEET

Name of Organization

WOMEN'S WORKING COMMITTEE (WWC)

Mission Statement

Our Objective is to fulfill the mission of the St. Andrew Parish Church. Our motto - *Look, see & act* as we are able, enables us to "respond to human needs as we work for the transformation" (*excerpt from Mission Statement*)

Date of establishment

May 24, 1973, ... Founded by the late Mrs. Rose Lynch

Source of funding, Cost of operation, Actual operating costs, How managed

The Committee is funded through Fund raising activities undertaken from time to time, and from dues and contributions from its members.

We were able to successfully stage three major fund raising activities during the year under review, and we wish to say "thank you" to our Church family and friends for their usual overwhelming support.

1. *Basil Dawkins production of A State of Affairs in February*
2. *A Hawaiian Theme Barbecue/Fashion Show/ Silent Auction in July*
3. *Basil Dawkins production of A Gift for Mom in October.*

The Treasurer manages the funds, and invests in profitable investment instruments, and disburses for the various commitments (Rector's Discretionary fund, Scholarships, Charities and organizational Meetings, etc.), as sanctioned by the committee.

Significant achievements

Maintain funds for the Rector's Discretionary fund
Sustain the Scholarship Programme

Provide snacks for the Rector, other Clergy and Church staff on Sunday Mornings (**Sunday Snacks**)
Finance and coordinate arrangements for the refreshments served at the Annual Congregational Meeting

Provide new gowns for the Servers' Guild.

Financial assistance to charities and organizational meetings as requested.

We are thankful for a successful year and hope for bigger and better strides in the year ahead.

THE WOMEN'S AUXILIARY - ST. ANDREW PARISH CHURCH BRANCH
ANNUAL REPORT - YEAR 2011

Officers

Chairman – Mrs. Minnette Mitchell

Vice Chairman – Mrs. Ruby Anderson

Secretary – Mrs. Blossom Griffiths

Assist. Secretary – Mrs. Dawn Edwards- Taylor

Treasurer – Mrs. Mildred, Hutchinson

Deputy Treasurer – Mrs. Hyacinth Elliott

Representative on the Women's Auxiliary Central Executive Committee – Mrs. Elesia Blackburn

Number of Members : 32

Scheduled Meetings: Monthly meetings held on 1st Wednesdays – Time: 4:45 pm.

Scheduled Corporate Communion: 5th Sundays

Objectives of the Women's Auxiliary (WA)

The main objectives of the Women's Auxiliary (WA) are:

1. To create an effective organization of all women of the Diocese in a fellowship of service to the Church and to all persons. To provide a vehicle through which every woman, inspired by prayer and worship, shall play a part in making the church a working instrument in building the Kingdom of God.
2. To raise funds for the Diocesan Pastoral Aid Fund through which assistance can be given, at the discretion of the Diocesan Bishop to:-
 - a. Cures in need and towards the stipends of their clergy.
 - b. Augment the pension of retired members of the clergy and retired Church Workers
 - c. Assist the work of the Deaconesses, Church Army officers and full time Church Workers
 - d. Assist the Bishop Gibson Home for the Aged with a sum to be determined from time to time.
 - e. Any other circumstance or need as is deemed fit.

General Comments

The WA had a successful year during 2011. All its scheduled meetings were held and most of its planned activities materialized. The group however was not successful in recruiting new members. Efforts are continuing in this regard. Membership of the organization is open to women of all ages who are communicant members of the Anglican Church. The WA is interested, at this time, in attracting

some young members of the congregation. The outcomes of the activities engaged in during the year are outlined below.

Prayer and Fellowship

The WA commenced its monthly meetings with prayer and fellowship. These periods of devotion always provided food for the Soul as they comprised prayers, bible readings, songs and inspirational readings.

The birthdays and wedding anniversaries of members were recognized. Members' deaths were also recognized in various ways including the WA's attendance at the funerals and extending floral tributes to members of the families of the deceased members.

Outreach Projects.

1. A successful Market and Variety Stall was organised at the annual Harvest Supper in November; proceeds from the venture were given to the Church.
2. Regular visits were made to sick and shut members of WA and the general congregation.
3. We contributed to the purchase of New hymnals for the Church, for use by visitors.
4. The WA participated in providing refreshments in the Fellowship Court after the 8 am service.
5. Some members attended events put on by the Church Women United – the WA is an affiliate of this group.
6. Contributions were made to various projects, including sponsoring a child to the Diocesan Youth Camp, and to the Sunday School.
7. Contributed to providing refreshments for the Annual Congregational meeting

Fundraising

The following fundraising events were held:

1. "Fish Fry" in May
2. "Jamaica Food Fest" in October

The above events were successful. Funds were also obtained from the personal contributions of our members.

Other Planned Events

1. Members attended the Bishop's Day events at which proceeds from fundraising efforts were presented to the Bishop.
2. A fellowship retreat was held for the members at the Church hall.

We take this opportunity to thank the Clergy and members of the Church who continue to support us. We pray for God's continued blessings on our efforts as we look forward to a prosperous 2012.

Submitted by:

Minnette Mitchell- Chairman

Blossom Griffiths- Secretary

December 12, 2011

CHRISTIAN FAITH FORMATION COMMITTEE 2011

1. Future of CFFC:

- a. CFFC to return to a basic set of activities, concentrating on a less ambitious programme:
 - i. Focused training
 - ii. Issues emerging from Congregational Meeting
 - iii. Training on the Eucharist - two topics per year.
- b. Invite Twanya Sutherland and Denise Gooden to the Committee.

2. Special Activities Proposed

- a. Couples Weekend: *Marriage Enrichment Retreat* - Scheduled for June, 2012 targeting six to ten couples
- b. Family Games Evening & Potluck Meal scheduled for February 18, 2012 in the Fellowship Court, 4:00 to 9:00 p.m.

3. Lay Leadership Training Programmes

Youth Leaders Training Course –

- a. Rescheduled to begin Sept 2012 - proposed format and scheduling to be reviewed.
- b. Plan for early and sustained promotion/selling of programme.

Lay Readers Programme -

- a. Scheduled to begin after Easter - flyers to Deanery Council Secretary and SAPC Deanery Reps
- b. To be open to all interested persons and not only those being trained to be Lay Readers.

4. Strategic Action Plan Items –

- a. Pew Ministry - John Soas volunteered to assist; to liaise with the Wardens on implementing plan to assign Pew Leaders.
- b. Improved Communication - *'My Family'* will no longer be produced as previously done. Recommended to the Rector that communication committee take responsibility for a periodic magazine/newsletter.

5. Evangelism & Stewardship

A. Evangelism programme for SAPC:

- i. Plan to be developed and put forward for an Evangelism Mission in 2012.
- ii. Check *'Ministry at the Margins'* (Barry Wade) and *'Mandate for Mission'* (JCMS) for ideas for such a programme.

B. Stewardship Series to be planned for Lent:

- iii. Recommended that group studies set out in *'Mandate for Mission'* be used for Fellowship Groups' study and basis for Lenten Devotions

6. Music Ministry

- a. Faculty application for choir stalls modification - to follow up on status of Faculty for proposed Choir area modification
- b. To consider request from St Luke's that SAPC join with them in training pan players with assistance from Stella Maris.

7. Church Bells

Report sent to bell makers, Whitechapel Foundry, who suggested they send a representative to assess the situation before advising. Matter now in the hands of Property and Building Committee.

8. Other Matters - Recommendations

- a. **Deanery Day Service** - to be held at SAPC January 29 2012. Publicise at Cong Meetg
- b. **'Jamaica 50 Service'** - recommend that be scheduled for May, at a 10:30 a.m. servant. Identify areas/themes for displays, including **'50 things to give thanks for'**.

Plan series of presentations on **'Healing'** to be run over 2 -3 days.

YOUTH COMMITTEE REPORT: NOVEMBER 2011 – JANUARY 2012

The Youth Committee continues to function as a support arm to the various youth organizations within the church.

- Anglican Youth Fellowship (AYF)
- Sunday School
- Youth Choir
- Servers Guild
- Young Adults
- Little Brothers of St Andrew

AYF

Members of the AYF continue to actively participate in activities at the Deanery and Regional Level. The numbers at meetings for the above period were low as a result of exams and holidays.

Our AYF was well represented at The Diocesan Youth Rally on November 19 where they participated in all activities and also helped with PR and sound. Our young persons also won the “Most Disciplined” Award at the end of year Area Council Ceremony.

The Annual General Meeting of the *National Council of the Anglican Youth Fellowship* will be held on Saturday January 28, 2012 at St. John’s Church, Ocho Rios beginning at 8:30am. and each **ANGLICAN YOUTH FELLOWSHIP (GROUP)** is expected to pay an affiliate fee of \$500.00.

Servers Guild/Young Adult Group/Alleluia Choir

The servers continue to meet on a regular basis and training sessions are conducted for the new recruits. The current need is for new robes and we are trying to get assistance from one or two of the church groups.

A few new persons have joined the Alleluia Choir and we pray that this trend will continue. There is a need for a Sunday School Choir whose members would feed into the Alleluia Choir and the Sunday School Superintendent has promised to address the issue early this year.

The Young Adult Group continues to meet on an ad hoc basis. The Diocese will host a Young Adult Annual Forum. Some of the critical matters for discussion will be Young Adult Purpose / Objective and the name of the group i.e. Young Adult Group or Movement. The forum is scheduled for February 4, 2012 between 9:00 a.m. and 3:00 p.m., venue St. Andrew Parish Church Hall. Preparatory meetings are being held on a regular basis and members of our group are integral in the planning process.

Sunday Schools

The Friends of the Sunday Schools again sold Christmas Cake and Puddings as one of the Annual Fund Raising Events.

Sunday School Staff continue to participate in activities at the Deanery level.

Youth Service

The decision remains that Youth Services will continue to be every other month. The Service was held on Sunday January 15th and those who were in attendance will attest to the informative “sermon” delivered by Julianne Teape. My concern with our Youth Services is the continued absence of the Sunday school children. We are extremely happy that Rev. “Tony” will be sitting on our Committee and going forward we will select dates for our meetings that are conducive to most parties concerned.

Representation on Church and other Committees

No young person was nominated to the Church Committee for 2012. We will come up with creative ways of introducing committees to the young persons in an attempt to have them more visible during the coming year.

Submitted by: Donna Evelyn Chair

THE ALTAR GUILD – ANNUAL REPORT 2011

MEMBERSHIP AND STRUCTURE

The Guild has 51 active and 14 inactive (retired/overseas/ shut in) members. Members of the Guild devote their time to maintaining the beauty of the church and preparing the church for worship. There are six (6) floral arranging groups and one (1) group for care and placement of linen. Groups work according to a roster. All work done is to the Glory of God. Executive 2011

Chairman –Elesia Blackburn

Vice Chairman – Joan Parris-Woodstock

Treasurer – Andrea Tinker

Secretary – Senga McDonald

Asst. Secretary – Pauline Fairclough

ACTIVITIES 2011

Workdays – Two (2) workdays for deep cleaning the church were scheduled, one prior to Easter and the other prior to Christmas. Members from the congregation were invited to assist. The turnout was disappointing on both occasions.

Landscaping – Effort is being made to beautify the church grounds and the parking area.

Floral Décor – The church is decorated each week except during the season of Lent. Special emphasis is placed on feast days. Décor for Harvest was done around six themes, agriculture, health, environment, sport, church & music. Members enjoyed the challenge.

Linen – Linens went through a hard time during the re-roofing exercise with rain and dirt. The guild has repeatedly asked that care be taken when lighting candles as the linens burn easily and are costly to replace. Damaged items are continually being repaired. Three sets of linen have been received recently.

Membership – Importance was placed on recruiting new members this year and members were encouraged to boost the work of the Guild.

Fundraising – the sale of note-lets and bags continues.

Training – Two (2) training sessions were conducted, on Linen & Vestments in January and on Floral Décor & Theme Interpretation in September. Both were well attended and proved to be informative and enjoyable.

Visiting the Sick & Shut In – Whilst members recognize the importance of this, especially to visit with their members, due to time constraints it did not happen.

Fun Day – Members enjoyed a tour of Appleton Estates in August.

Sponsorship – Sponsored a child in Majesty Gardens to attend basic school for one year.

CONCERNS

- More care is to be taken with the linens when lighting candles as they burn easily and are costly to replace. Church members should be encouraged to donate sets in memory of loved ones.
- Increasing cost of floral material.
- Though overall membership looks strong, invariably members of some groups are unavailable for work.
- Church members should be apprised of the work of the Altar Guild, as it is felt that it is taken for granted.

*Submitted by Mrs. Lisa Blackburn
Chairman, Altar Guild*

THE ST. ANDREW PARISH CHURCH SERVERS' GUILD

Mission Statement:

The Servers' Guild functions to serve God by:

- Aiding in maintaining efficiency and the smooth running of church services.
- Assisting clergy at Eucharist Services and at special services such as funerals, weddings and ordinations.
- Working alongside other church groups to enhance our congregation's worship experience by allowing them to "Offer to God a service of praise and glory along with appropriate beauty and pageantry".
- Being leaders among the youth of our church, joining in other youth related activities and inviting others to join the Guild, thereby promoting understanding, use of, and pride in our Anglican heritage.

Cost of Operation & Source of Funding: There are no 'real' operation costs - material and sewing of vestments are acquired through donations by The Women's Working Committee and other affiliated bodies. The Guild will resume collection of monthly dues to cover incidental costs.

Management: The Guild is led by the Chief Server - Daryan Pallas and was appointed by the Rector in November 2009. The Chief Server is guided by the Rector and Curate. His responsibilities include organizing and coordinating the Guild's activities, creating the monthly duty roster, the training of new members, and acting as the Guild Representative to the Youth Committee. The Guild's Executive is still in a restructuring process as some of the members have gone away to school.

Membership: The Servers' Guild is currently in a recruiting process and now has an active list of over fifteen (15) servers. The number of active Senior Servers has also increased significantly over the course of the year.

This year we said goodbye to Milinda Thompson who is now a student at the United Theological College of the West Indies. (U.T.C. W.I.)

Challenges in 2011: These were:

- Lack of adherence (by some members) to the duty roster. Poor attendance and punctuality continue to be problems for this group.
- Lack of funds. There was little to no collection of dues from members in 2011.

Activities in 2011: Other activities in which the Servers participated include:

- St. Andrew Deanery Pulpit exchange.
- St. Andrew Deanery Day Service.
- Patronal Festival Service at St. Thomas Mission, Majesty Gardens.
- Harvest Festival Service at St. Clements Mission, Kencot.
- Harvest Festival Service at St. Thomas Mission, Majesty Gardens.
- 50th Anniversary celebration for Ordination to priesthood of Bishop Alfred Reid and Bishop E. Don Taylor.

Goals for 2012:

- To improve general attendance and punctuality for church services and Guild meetings.
- To improve the bimonthly Servers' meetings and Bible studies, and to incorporate more social and spiritual group activities.
- To increase Guild participation in the church's youth related activities.
- To resume the collection of dues from Guild members.

- To open a bank account for the Servers Guild to facilitate the management of Guild funds.

Thanks: I would like to say thanks to the following:

- **Mr. Marlon Samuda** for spear-heading the difficult task of training the current group of Junior Servers.
- **Mr. Stefan Brown and Miss Ashleigh Johnson** who are always available to attend funerals and weddings on weekends and during their holidays, sometimes at short notice.
- **Mrs. Racquel Williams-Shorter** who is always willing to assist whenever there is a need for additional Servers.
- **Our committed parents**, who continue to encourage us take us to church and to special services throughout the year, in particular to Ms. Michelle Neita and Mrs. Jones for their suggestions and encouragement.
- **The Youth Committee and its Chairman – Mrs. Donna Evelyn** for their continued assistance.

Submitted by: Daryan Pallas, Chief Server

ST. ANDREW PARISH CHURCH MOTHER'S UNION

Greetings to all in the precious name of Jesus. The mothers union was founded by Mary Summer in the year 1876 and the St. Andrew Parish Church branch was the fourth (4th) branch to be founded.

The Mother's Union in the Diocese of Jamaica is a part of the Worldwide Mothers Union of the Anglican Community.

Aim & Purpose

- The aim of the Mother's Union is to advance the Christian faith with special emphasis being placed on marriage and family life.
- The Mother's Union Group of St. Andrew Parish Church continues to play a critical part in the ministry of the church. When we reflect on 2011, though we had conducted numerous activities, we realized that we had not done as well as we would have liked to.

Special Activities

- Members continue to meet on the second Sunday of each month for corporate communion. We participated each quarter by taking up the elements, reading the lessons and receiving the collection.
- The Annual General Meeting (A.G.M) was held in February. We traveled to the Montego Bay Community College Auditorium for a day of fellowship and business. The message from Rt Rev. Dr. Haword Gregory calls us to be agents of change in the society.

Regional Meeting

- Twenty One (21) members of our group attended the regional meeting at Christ Church, Portland. During the afternoon session, the New Deanery Presiding member Mrs. Phyllis Webster was installed.

Deanery Meetings

- We continued attending our Deanery Meetings; the October 2011 meeting was hosted by us. These meetings are held each quarter at different churches.

Branch Retreat

- Our branch retreat was cancelled once again this year due to the clash of the deanery function on that same date for the last two (2) consecutive years. We have therefore changed the date of the retreat in order for the clashing of dates to be eliminated in the upcoming year.

Lady Day Service

- The Lady Day service was hosted by us at St Andrew Parish Church; our celebrant and preacher was Father Jennings. He said for change to take place, we the members must contribute to change. Our branch members supported the Deanery breakfast by selling and buying tickets and attending.

Mothering Sunday

- At this time we remember our earthly mothers with red and white roses. Members of our branch make these roses and distribute same to the Sunday school teachers and students at the 8am service.
- The executives of the Branches in the Deanery of St Andrew were invited by the Deanery Presiding member (D.P.M) Mrs. Phylis Webster to a seminar on September 17, 2011. The day commenced with devotion and thanksgiving to God.

The Deanery Presiding Member spoke on values and attitudes, body language, choice of words, and facial expressions, which speaks more than words.

Mrs. B.O Sullivan spoke on the role of the enrolling member (E.M) and Deputy Enrolling Member. We are to work in conjunction with the Rector.

Mrs. Sonia Young spoke on the roles of the secretary.

Mrs. Gloria Grant spoke on the role of the treasurer as well as how the funds raised must be used. We left the seminar feeling quite informed.

Outreach

- Members continued to visit with the girls each quarter. Different activities were planned to bond and interact with them. Members continued to help in various ways, for example, Tuesdays charity was (taking care of the elderly on last Tuesday of each month)

Vocation Bible School

- Few members contributed to the Vocation Bible School.

Cradle Roll

- The Mother's Union members met when possible with Father Sorrano Kitson, parents and godparents at the preparation meeting for babies before baptism. The cut off time to keep in touch was age three (3); there is no longer a cutoff point.

Parents were invited to attend a cradle roll service in March. A number of parents attended the service with their babies.

Fund Raising

- **September:** “In Giving” fundraising, members were divided into three (3) groups, the leaders spoke on a topic and the gifts were placed in bags.

Take out lunch: - the main fundraising event for the year was a success

Birthday and Outreach

- We celebrated with Ms. Orinthia Fender on her 105th birthday in May. However, it is with deep sadness that I write of Ms. Fender, as she passed away in November. May her soul rest in peace.

We continued to visit, call and pray for the shut-in’s and sick members, we continue to help when called upon to do so.

As we approach the end of the churches calendar year, I take this opportunity to say thank you to all who have contributed, helped and participated in making the Mother’s Union, a very vibrant and active group. To my Mothers Union Sisters thanks for your support during the year.

2011 Plans

Plans for 2011 were put into action; however one of our major tasks of attracting new members to the group did not materialize.

2012 Plans

- We will be going all out to attract new members
- Will continue to contribute to the cause and purpose of our church and community.

God had indeed been good to us in so many ways. Let us serve him in all that we do (to God be the Glory)

Submitted by:

Ena Henry-Dallen

Enrolling Member (E.M)

ST. ANDREW PARISH CHURCH LEGAL ADVISORY SERVICE – REPORT FOR 2011

Introduction

One of the newest outreach efforts of the church, the Legal Advisory Service (LAS) was established in January 2011 by a group of willing volunteers comprising lawyers and non-lawyers who are members of St Andrew Parish church. It began offering services in February 2011. The LAS offers free initial legal advice of a general nature on 2nd and 4th Saturdays in the Old Court House between 10am and 12 noon. There is a one-time registration fee of \$1000. Persons with issues requiring substantive legal advice of an ongoing nature are referred to a Legal Aid Clinic or an LAS attorney with expertise in the particular area of practice and who agrees to undertake the matter for reduced fees. Persons making use of the LAS are also required to sign a disclaimer confirming that they will not hold the church liable for the advice provided.

Activities Undertaken in 2011

- Number of sessions held: 18 (February 2011 to November 2011 excluding special days eg, Easter Saturday)
- Number of clients seen: 18
- Types of services offered: administration of estates, wills, matrimonial matters, landlord and tenant, general property matters, motor vehicle claims, criminal matters, business/company matters, general information/social welfare matters.
- Number of Active Volunteers: 21 (13 Lawyers and 8 Non Lawyers)
- Meetings held: (2 – January and June 2011)

Going Forward

In the New Year, the LAS intends to focus on publicity and promotion with a view to increasing the number of clients seen.

We wish to place on record, our thanks to all those who supported the efforts of the LAS during our initial year of activities. In particular, we wish to thank Fr Serrano Kitson, Mrs. Merle Thomas, and Mr. Everton Williams, all those who worked behind the scenes to get the LAS up and running, those who volunteered for duty throughout the year, lawyers who accepted referrals and Rev Norman Mills and Mr. Jeremy Taylor of the Bethel Baptist Church Legal Aid Clinic.

“Except the Lord builds the house, its builders labour in vain” (Ps 127:1, NIV). As we face the challenges of the new year, we ask for the continued prayers and support of the entire St Andrew Parish Church family.

Let us all work together to help grow and develop this new ministry of our church.

Submitted by:

Christine Dale – Coordinator

Zadha Tulloch – Assistant Coordinator

OUTREACH PROJECTS

**REPORT OF
ST. CLEMENT’S MISSION (CHAPEL OF EASE) MANAGEMENT COMMITTEE
TO
ST. ANDREW PARISH CHURCH CONGREGATIONAL MEETING
JANUARY 2012**

I. INTRODUCTION AND SUMMARY

1. During 2011, the St. Clement’s Management Committee of the St. Clement’s Mission Chapel of Ease and Development Centre faced yet another challenging year of Ministry, Spiritual Development and Human Development in the community of Kencot. The Mission completed twenty (20) years of service to the community and there have been notable achievements. However this milestone has provided an opportunity for reflection and introspection on what more could have be done and need to be done. The Mission continues to maintain a vibrant presence in the community mainly through Sunday morning

services, the Sunday School, Tuesday evening Bible Study and the activities in the Development Centre. There include Home Work Assistance Programme, Summer Camp and Skills Training Courses.

2. Adequacy of funding to support the various outreach programmes continues to be a major challenge, necessitating the organization of several fundraising events during the course of the year with varied degrees of success. The current harsh economic climate has had a negative effect on the level of support that the Mission enjoyed in the past year.
3. In 2011, the Mission and Development Centre was recognized by two Community Based Organizations (CBOs) operating in Kencot, namely, the Kencot Community Development Committee (CDC) and the Kencot Basic School. Awards were presented in appreciation of the work done in the community over the years.

II. SPIRITUALITY

4. **Sunday services** continue to be held at 10:30 AM. Services were held every Sunday, without exception. There is increasing concern regarding the lack of apparent spiritual growth of the church evidenced by the fluctuation in attendance at the service by members of the community. It is, acknowledged that, being a low income community, economic and financial considerations oftentimes take priority over spiritual needs. The Eucharist is celebrated on second Sundays. In addition, services were also held on the following Special Days:
 - ✓ Ash Wednesday
 - ✓ Good Friday
 - ✓ Easter Day
 - ✓ The Feast of St. Clement's (November 23)
 - ✓ Christmas Day
5. It is accepted that music enriches the worship experience. St. Clement's **Music Ministry** faces a perennial struggle and 2011 was no exception as there is no dedicated organist/pianist. Undaunted, however, we have experimented with several options, including the use of recorded music, as an accompaniment to the service.
6. Efforts are made to have **Sunday School** as often as the children attend. Similar to the worship service, attendance is irregular and is confined to children not older than ten years. During 2011, another member of the management committee took over the reins of the Sunday School as the Superintendent was facing a severe challenge with work commitments. The material provided on a weekly basis by the Education and Youth Department is used as a guide for the Sunday School. The students attended the Children Service held at St. Jude's, Stony Hill in May and was the best represented Sunday School (in terms of number of students and teachers attending).
7. A dedicated group of community members continue to attend and participate in weekly **Bible Study** held at the Mission on Tuesday evenings. The Bible Study is led by a Priest from St. Andrew Parish Church (SAPC).

III. DEVELOPMENT CENTRE AND OUTREACH PROGRAMMES

8. The Development Centre implements an after-school **Home Work Assistance Programme** which continues for the duration of the school year with breaks during the respective school holidays. The programme targets students 6-16 years who are enrolled in the school system. Attendance and participation in this programme has declined although the current demand justifies the continuation of the programme. A total of twenty three (23) students registered in 2011 and average daily attendance was ten

(10). There is an emphasis on courtesy and discipline and a cooked meal is served to the children. There is an urgent need for volunteer support to assist with supervising the children as well as additional funding to cover the costs for wages, materials and meals.

9. One **Skills Training Course** was offered by the Development Centre in 2011. A “Use of English” course was held between March and April. Fifteen (15) persons registered but only seven continued to the end of the course.
10. An application was made to the Jamaica Social Investment Fund (JSIF) for funding for the **Summer Camp**; however, the application was not successful. The camp was held over the period August 8-19, 2011 at the Development Centre. The Mission received donations of food items from corporate sponsors and individuals to facilitate the camp, for which much appreciation is expressed. Services such as counsellors, supervisors, and cooks were provided voluntarily. The highlight of the camp was a trip to St. Boniface church in Harbour View on the penultimate day of the camp. The camp ended with a prize giving on the final day. The camp was over-subscribed as 25 children were targeted and 40 attended.
11. A number of activities were planned for **Christmas and end of year**; however, due to logistical and other constraints, they were combined into one major Event featured: Christmas Tree Lighting, Singing of Carols, Children’s Treat and a Treat for the Elderly. Elderly members of the community were given a meal and presented with packages of food items. This was provided from fund received from the SAPC Foundation.

IV. FUNDRAISING

12. The activities of the Development Centre are fully funded through the efforts of the Management Committee. This is achieved through fundraising events, donations in cash and kind from corporate and individual well-wishers. The Committee records its appreciation to members of SAPC who continue to support fundraising and other events. During the year the following fundraising activities were undertaken:
 - ✓ Benefit Theatre Performance of Basil Dawkins’ Play “A State of Affairs” in February
 - ✓ Mothers’ Day Brunch in May
 - ✓ Jamaica Night Food and Music Fest in October

V. MANAGEMENT COMMITTEE MEMBERS

13. The existing members of the Management Committee are:

Submitted by:
Sybil Thompson
Chairman
January 13, 2012

REPORT OF THE ST. ANDREW PARISH CHURCH HOME FOR GIRLS 2011

THE VISION

“A place where residents will become self-sufficient, independent citizens making their own unique contribution to society”.

MISSION

“To provide a nurturing environment through Christian-based programmes that will facilitate the spiritual, educational and social developments of the residents of the Home so that they can become functional and productive members of society”.

HIGHLIGHTS OF 2011

The year 2011 was particularly challenging for the St Andrew Parish Church Home for Girls (SAPCHG) as continual financial shortfalls undermined the Home’s ability to cover all its expenses. Despite these difficulties however, there were some positive developments in terms of enhancement to the property, achievements by some of the residents, the continued support from well-wishers and donors who remained faithful to the Home and retention of a dedicated and professional staff. Of note, the number of persons on staff remained unchanged at four including the Superintendent, part-time counsellor, housekeeper and relief staff

1. Residents

a. General Occupancy

At end 2011 there were 11 girls residing at the Home. One resident who was 18 years old in June was permitted to stay until she completed her CXC in 2012. Notably, 2 residents will attain 18 years in March and August 2012.

b. Achievements

Five residents secured places at new schools in 2011. Of three girls who sat the Grade 9 Achievement test from the Swallowfield Primary and Junior High, two were placed at Edith Dalton James High. The other, who was placed at Kingston Technical High School, was also the recipient of the Grade 9 trophy and cash prize for Spanish. Prior to that, she was appointed prefect and Vice-President for Peer Counsellors. Another who sat the GSAT was initially placed at the Louise Bennett Coverley All Age School, however this was unsuitable both in terms of distance from the Home and the learning environment offered, and a transfer was secured to the Kingsway High School. One resident, who previously attended the School of Hope, was enrolled at the Amy Bailey Training Centre to gain a skill which should enable her to find employment when she leaves the Home at age 18 in 2012. Based on a favourable performance at Kingston High, another resident received a transfer to Holy Childhood High School. One resident received the Nicholas Phillips Award for the most frequent winner of “Girl of the Month” and was taken along with the staff of the firm on a day-trip to a Sandals hotel as part of her prize.

c. Mentorship

Mentors were secured for all but one of the residents in 2011. However, one mentor went overseas to study and is expected to return in the coming year. Notwithstanding this, all residents had access to group sessions which enabled them to discuss their various challenges and concerns. Noteworthy were the bi-monthly sessions held by the Breakfast Optimist Club. Ms Heidi Clarke of Sandals Foundation also provided motivational sessions and support for the residents and provided assistance in painting a mural in the passage way leading to the dormitories. A substantial donation of school supplies including knapsacks were also provided for all residents by one ‘mentor’ which offset some back-to-school expenses.

d. Counselling and Guidance

Some of the residents had counseling throughout 2011. Services were provided by Dr Milburn, Contemporary Assessment, Bustamante Hospital Child Guidance Clinic and the CDA. A number of issues were covered including character building, career options and peer pressure. Counselling was particularly important for those residents who continually presented disciplinary problems and

to the resident who remained with the Home after her mother died. Most residents appeared to have benefited from the various interactions.

e. Activities

All the girls attended summer camps in 2011 primarily through sponsorship by the committee members. Five attended the Diocesan Camp in St Elizabeth while 3 attended the YWCA camp where one resident served as counselor. Two girls attended the St Clements day camp and some went on the Anglican Youth Fellowship (AYF) trip. Additionally, a few girls spent time with their families for the summer and Christmas holidays. During the Christmas season a number of organizations, individuals and groups hosted or sponsored treats and/or provided gifts of cash and kind for the Home. The thoughtfulness and generosity of all generosity was truly appreciated and acknowledged.

f. Spiritual Nurturing

The girls continued to attend Church services and Sunday school throughout the year with some receiving prizes for Sunday school. The Mothers Unions of the St. A P C and the Church of Transfiguration/St Johns also held sessions while the staff continued weekly devotions with the residents. One girl participated and came 4th in the Diocesan Scripture Reading Competition. A number of the girls also assisted with making palm crosses and participated in the Christmas play. A few girls joined the youth group although their attendance was somewhat irregular.

g. Discipline

Although somewhat improved, the persistent indiscipline among a few girls marred the achievements of the Home in 2011. Despite counseling, the temporary removal of privileges and assignment of additional duties, the same few continued to disrupt the smooth running of the Home.

2. Physical Plant and infrastructure

a. Buildings and furnishings

A number of leaks in the roof were repaired with the assistance of the Environmental Foundation of Jamaica (EFJ) and the Church Building Committee. The installation of mesh for the kitchen doors, covering for the overhead kitchen light and the provision of a hand washing sink was also undertaken in accordance with the CDA requirements for relicensing of the Home. The Liguanea Club as part of its 100 year anniversary celebrations painted and made small repairs to the dorm rooms and bathrooms, as well as provided new shower curtains and mats. The dining/living area was also repainted by The Kiwanis Club of Mona. The sofas and chairs were repaired and recovered with funds provided by the Nurses Association of Jamaica (UK) – Jamaica (UK) Diaspora. Additional furniture and accessories including tables and chairs were also donated by the Kiwanis Club of North St Andrew and Mr Robert McCook. Other items such as irons, pressure cookers, ironing board, a microwave oven, toasters, table top stove, desks and bed linen were also donated by Church members and other well-wishers including Food for the Poor.

b. Landscaping and Maintenance of property

The grounds of the Home were largely maintained throughout the year by the Church and Mr Sheldon Powe. In addition, the open lot next to the Home was bushed by Surrey Paving and Powergen, however, maintenance is required as the area is returning to an overgrown state. The verges leading from the gate to the Church Hall to the Girls home were cleared as part of the Committee's 2011 Labour Day project.

c. Security

The security of the Home was significantly enhanced in 2011. Grills were installed on windows in the office area, through the generosity of Mr John Greaves of Tankweld. An automatic gate and intercom system was installed at the entrance to the 2 residences (for curates) and Girls Home at a cost of \$200,000. Of this amount \$105, 000 was donated by Mr. Robert McCook while the balance covered by the Church. Three defective doors were also replaced through the assistance of Powergen.

3. Management Committee

The Management Committee membership is listed below:

Gail Lue Lim – Chairman	Phyl Williams	Robert MC Cook
Owen Streete- Treasurer	Louise Wilson - Hon Secretary	Joyce Brown - Education Coordinator
Valerie Magnus/ Kareen Johnson – Fundraising	Norman Davis	Ms Minnette Brown
Katherine Teape- Williamson	Bobby Young	Kirby Clarke

a. Fundraising

The fundraising committee had two events in May and October of 2011. In this regard, the committee undertook the sale of tickets for the play Judgement and a concert featuring the University Singers. Both events raised a combined \$217,000 after expenses.

b. Finances

The Girls Home was under funded throughout 2011 and as a consequence, ran a current account overdraft for most of the year. At the end of 2011, the account was in overdraft by \$229,732. The financing shortfall was partly related to the inadequacy of the CDA subvention which over the years has not kept up with inflation. In addition, cash donations from various sources were woefully small in 2011 and well below the level of previous years. A meeting chaired by the Rector, with Gail Lue Lim and Merl Thomas in attendance, was held with the CEO of the CDA Mrs Edie to air concerns regarding the CDA's funding and general support for the Home. While it was acknowledged that the Government's subvention for privately run children's homes was inadequate, the CEO indicated that she could not give an assurance that the amount would be improved. Further, although the Home has the capacity for 20 residents, at any time only a maximum of 12 girls were in residence for most of the year as the CDA was unable to place wards who met age and other requirements for residency. Project funds, owed to the EFJ were also held on deposit with a financial institution but were unavailable for operational expenses. However, a request was made to the EFJ for an extension of the Holistic Development Programme for Young Women & Girls at Risk which would enable the purchase of computers and payment of tutors for the residents. Based on the submission of reports for 2010, approval was granted for an extension to 2012.

c. Donations& Support

A debt of gratitude is owed to those persons and organisations who continued to support the Home in 2011. In March an appeal was made to the ST A P C congregation for a number of well needed items. The response was overwhelming and the items were greatly appreciated. While organisations such as Food for the Poor and Caribbean Broilers must also be singled out for their generous monthly contributions, the Home could not have survived without the support of every donor. In this regard, there are many others whose generosity did not go unnoticed and while not naming them, we are indeed grateful. Thanks also to the Rector, who despite the financial challenges faced by the Church, accommodated as best as he could, a number of our demands.

4. Outlook for 2012

Given the financial difficulties faced by the Girls Home over the past year, it is imperative that an adequate and sustainable source of funding be identified. This is particularly critical as the CDA is unlikely to improve its support given the country's budgetary problems. The Home is an important outreach programme of the St Andrew Parish Church. We cannot afford to fail in our Mission.

THE SAINT ANDREW SETTLEMENT MAJESTY GARDENS **REPORT FOR THE YEAR OF 2011**

Members of the Managing Committee

Rev. Major Sirrano Kitson	Rector
Douglas Folkes	Chairman
Greta Bogues	Vice Chairman
Elesia Blackburn	Secretary
Desland McKenzie	Treasurer
Beverly E. Lawrence	Chairman, Majesty Gardens Basic School
Wayne Bernard	Majesty Gardens Community Based Organization
Rev. Monique Campbell	Curate (Jan-Oct 2011)
Rev. David Reid	Curate (Nov 2011)
Joscelyn A. Chambers	Executive Director
Marie Thompson	Janet Shaw
John Andrew Levy	Peter Morais
William Reeson	Phillip Clarke

Introduction

We are pleased to present this report on the work of the St. Andrew Settlement for the year ending December 31st 2011. The Settlement provides social services to the community of Majesty Gardens and surrounding areas while building their spiritual life.

Administration

The Settlement continues to face increasingly severe financial challenges in maintaining its operations, especially in the current economic climate. Our staff complement remains the same at twelve, but in spite of the many difficulties we were able to maintain our services to the community. We are still operating without a Deputy Director and the Secretary's post is still vacant. This continues to place additional pressure on the Executive Director.

Governance – Managing Committee

During the period under review the managing committee held eleven monthly meetings which reviewed the management and operational activities of the Settlement; reports were presented by the Executive Director, the Treasurer and Chairpersons of the sub-committees. The Chairman will be retiring at the end of the year. Our Curate, Rev. Monique Campbell departed in October and was replaced by Rev. David Reid who has continued the spiritual development of the community.

St. Thomas' Mission House

Weekly church services and Sunday school continued with the Eucharist being celebrated twice per month. Bible study continues on Monday evenings and this is led by the Curate. The Spiritual Committee's plans for improving the physical surroundings were stalled, largely due to lack of finances.

Medical Clinic

A donated water tank has been installed for the use of the Health Centre and the Basic School. The Ministry of Health continues to provide assistance with pharmaceuticals, albeit on a reduced scale. Doctors from the St. Andrew Parish Church, Dr. Lucien Jones, Dr. John Soas, Dr. Jacinth Wright and Dr. Paul Wright,

continue to give their valuable service to the clinic, but we are still seeking additional doctors to ease the burden. We congratulate Dr. Lucien Jones CD on being recognized by the Government for his work in road safety.

The following clinics were held during the year:

Family Planning	900	increased	over 2010
Post Natal	101	increased	“
Pre Natal	400	increased	“
Child Health Clinic	715	increased	“
Doctor’s visits	1200	decreased	“
Dressings	200	decreased	“
Community Visits		increased	

Dental Clinic

Thanks to a grant from the American Friends of Jamaica, the defunct Dental Clinic is being refurbished – most of the basic equipment is now in place, and a Dental Assistant has been identified. However, since funds for one vital piece of equipment is still lacking, the proposed starting date of January 2012 has had to be delayed. It is hoped that the operations of the Dental Clinic will provide additional income towards sustaining the operations of the Settlement. Special thanks must be extended to Dr. Shera Grant for her invaluable help in getting this project underway.

Majesty Gardens Basic School

The school has 85 students on roll, a decrease of almost 15%, with an average daily attendance of 80 students. We have again been assisted by some sponsorship for needy children, but the collection of school fees is increasingly challenging. The PTA is planning fund-raising activities, one of which is scheduled to occur late February.

The School Board, Principal and staff have been working hard to ensure that the school meets the requirements of the Early Childhood Commission, and this process is now almost complete, to the satisfaction of the Education Officer.

Senior Daycare Centre

The year started with 60 seniors on roll with a daily attendance of 23. During the year five members passed away and there are 19 shut-ins whom we visit regularly. The year had many challenges but despite all of these, we were able to accomplish most of what was planned. We continue to receive lunch from the National Council for Senior Citizens and food packages are given on holidays. Daily breakfast is provided by the Settlement.

The Library

Miss Wright, the Librarian, went on retirement at the end of the year, and a temporary Librarian has been working until a permanent appointment is made.

There is ever-increasing demand for the two computers and printer, and internet services, while use of reference books, and the borrowing of books decreases. The staff continues to offer art & craft and other motivating activities for the children.

Youth Development

Capital and Credit Merchant Bank continues to sponsor five children in high school and one at University, while Grace Kennedy and Staff Foundation still sponsors the after school homework classes.

The Majesty Magic programme continues on Mondays, despite the continuing dire need of mentors.

The children again participated in the Diocesan Youth Rally, and Summer Camp, thanks largely to sponsors’ help.

Majesty Gardens Community

The community remained fairly quiet during the period under review as gun violence decreased. Service clubs such as the Kiwanis, Rotary and Junior Chamber continue to assist us with our programmes. The wood-work shop continues operations and furniture is made to order.

Conclusion

As always, we owe thanks to the St. Andrew Parish Church staff and membership, and the Diocese, for their continuing support; the Settlement's dedicated staff and volunteers for their loyalty; and the business enterprises, service clubs and individuals for their contributions in various ways to the Settlement and its work. May the Lord continue to encourage and strengthen us as we carry out in faith His work in ministering to the less fortunate.

Submitted by:

Jos.A. Chambers

REPORT FROM THE TUESDAY CHARITY MINISTRY FOR DECEMBER 2011 /JANUARY 2012

December 2011

The Annual Tuesday Charity Christmas Luncheon for the indigents served by the St Andrew Parish Church took place on Tuesday, December 6, 2011 in the Fellowship Court.

Preparation for the day included all members of the committee and other friends of this Ministry. All were duly assigned to the various activities including a photographer from among us. The responsibilities were well co-ordinated and implemented which resulted in a very successful function.

Registration, in November showed slightly over 180 persons and plans were made to facilitate 200 persons, however at the Eucharist that morning, it was obvious that the numbers would have been greater given the number of new faces present.

Facilities in terms of space and seating posed a problem. The Rector spoke to the new persons and assured them that we would try to accommodate them all if they remain patient. Patient they were, when asked to stay in the church until we could attend to them, however possible.

I am elated to say that the 240 persons present were all given a meal along with a package of basic food and personal care items. The regular attendees were given envelopes with some cash.

The menu included chicken, fish, ham, rice& peas, vegetable, pasta salad, and rolls. Cake, juices and wine completed the offerings.

Entertainment was provided by a saxophonist from the Jamaica Defence Force. Our Rector and Curate were both involved in serving the indigents and found it a delight and honour to give of themselves.

Special thanks go to the Eric Parkes Fund, the Women's Working Committee – SAPC, T Geddes Grant, Mr. Rosado Boothe (a member) who provided 100 lunches; members of SAPC who contributed products and some attractively packaged baskets, and members of Tuesday Charity Ministry who assisted in effecting a great function.

The photographs taken and e-mailed through the Lucien Jones Ministry seem to have spoken volumes to a number of church members who expressed surprise as to the work of the T C Ministry and some have even pledged to increase contribution to this cause.

With the assistance from Miss Ritchie, project manager, a poster was produced and displayed for all to see.

January 2012

The attendance for January was a little over 120 persons, but I am sure that the numbers will increase as the year progresses.

A Proposal presented by The St Andrew Parish Foundation to the IDB facilitated the Tuesday Charity Ministry. The T C proposal is seeking a sum of J\$12.4m to cover cost for about 3 years including kitchen equipment and chairs.

Your continued prayers and support would be appreciated and your giving will not be in vain.

Signed: Rhena Williams
President
January 17, 2012

ST. ANDREW CARE CENTRE
REPORT FOR JANUARY 2-DECEMBER 14, 2011

Intake/Registration Conducted at the Care Centre
(January 2001-December 2012)

Total Registration For:	2001-2002		2003	2004	2005	2006	2007	2008	2009	2010	2011
Program	140		48	56	47	74	27	26	44	76	43
Care Centre			?	10	12	21	7	8	21	20	15
Skills Centre	?	?	?	31	25	33	11	11	16	26	10
Hostel	?	?	?	0	0	0	0	4	6	15	3
Referral	?	?	?	15	10	20	9	3	10	26	15

Please note that some of the clients who were referred to the hostel may have been also referred to the skills or care centre as well.

Overall registration from January 2001– December 2011 = 581

Institution Upgrading:

The program was introduced to community members who live in the homes visited by the Social Worker. The response was favorable as they promised to inform others of our services offer.

Information about the program was also disseminated to individual boys at various stop-light especially at the corner of St. Andrew Parish Church gate and Maverley. However, most of them did not fit the prerequisite for enrollment in the program because of an age factor. They are deemed as too old as they are all 17 years of age and older. We were informed by two of the bigger boys/men that the smaller boys have relocated to the three mile stop-light because of fear of these bigger boys taking away their earnings. They further stated that while school is important, their interest mainly lay in income generating activities.

Information also went out to schools that have boys who fall in the at-risk group.

The program had intervened in the lives of **forty-five** (45) boys for the period 2011. There activities were as follows:

(1) Total intake/registered to the Possibility Program was **(25)**.

They were accounted for as follow:

Skills Training Centre 10

Care Centre 12

Hostel 3 (Out of this amount four (4) also attended the Care Centre and four (4) at the Skill Centre and the other (4) attended other schools. 3 were denied)

Pending file for the hostel (Anthony Robinson)

(2) **20** Clients/boys were also referred to other Institution. They are as follow:

Family Court Attendance Centre 10 Operation Friendship 2

YMCA	3	Sydney Pagan	1
Nation Youth Service	1	JFLL	2
Mount Carmel	1		

(3) Medical Referrals: 3

Dentist 0 Clinic/hospital 1 Dispute Resolution 2

(4) Others Services:

13 boys home were visited 12 past boys were also visited 38 group counseling
31 individual counseling were done

Activities Performed

A holistic approach was used to address the needs of the boys at the Centre. The major activities planned under the program included remedial classes and behavioral modification strategies which has been introduced since its inception. Strong emphasis was placed on empowering the families to better able to educate the boys we served. The Care Centre presently **catered to 15 boys** because of the staff ratio factor.

To address their psychosocial need, the intervention emphasis was placed on face-to-face intervention with the clients, in addition to parenting skills. Based on the needs, the program was structured to include weekly interactive sessions such as **life skills, counseling**, development of leadership potential, mentorship as well as interfacing with other social agencies. Sessions with the community safety school unit were also held. Sessions on peer pressure, substance abuse and conflict resolution were among the other activities in the program. Through various sessions special attention was given to boys with respect to rebuilding their sense of positive identify, self-esteem and teaching them social competencies. Interventions aimed at forestalling behavior problems such as substances abuse and sexual activity were challenging as these appear to be well established in boys by the age of 10. Therefore, with regards to these risk behaviors, a minimum significant change could be identified. This finding is however hardly surprising, and is consistent with popular behavioral theories, which have hypothesized that the process of achieving sustained behavior change often has to be achieved over a longer period of time. However, we believe the Centre has laid the foundation by empowering the boys to gradually change **from within**. Thus far, it has been observed that the boys have experienced positive change that will enable them to become change agents themselves in their particular sphere of influence.

Their spiritual needs were met through **daily devotional** exercises. The boys and staff members attended one church service at the St. Andrew Parish Church. This is in order to nourish the spirit-man and as well as to bond with those members who will be investing in their lives. Their **physical needs** were met by the provision of two (2) cooked meals per day, breakfast and lunch. They were also assisted with clothing and other personal items. **Medical care** was provided through the development of a special arrangement with the Maxfield Park and Hagley Park Health Centre. Their **academic skills** were also developed through the remedial education program, where they were being taught Remedial Mathematics, Reading, English, Social Studies, Integrated Science. **Sport** has been and is still being used to teach discipline, team spirit and commitment. It is a yearly activity of Centre. The boys participated in cricket, football etc. Two **educational tours** are scheduled annually. **Heritage Day** was held for the first time in 2009. It is now an annual event. In December of every year the boys attended a **treat courtesy of the Office of the Prime Minister** as well as a **treat from the possibility program**.

Other Activities Included:**Back-yard gardening**

The boys started their back-yard gardening under the supervised of Mrs. Doreen Lynch and Mr. Carl Duncan. The boys have shown enthusiasm, eagerness, interest, and zeal about this activity. Top soil and manure were identified by members of the Ambrook Community and brought to the Centre by the boys. The project has begun with the planning of calaloo, cabbage, hot pepper, lettuce and spinach. The workshop with RADA was postponed until January, as they did not have transportation to take their equipment. With the two sessions of classes per week the boys have demonstrated traits of responsibility. This activity is also used as an integrated approach to teach the boys literacy (spelling and sentences). It is hope that the boys will consume at least one meal from the products they have sown.

Targeting Parents & Community:

Parent involvement was critical to the program as the education of children is a responsibility that must be shared by the care-givers and parents alike. Programs such as the introduction of **orientation day**, **parent support group**, and **two parental workshops** were held. The first was held in the month of May, the second was held in November. Other program to address parents' situational needs (which will in turn help the child) was the **Early Childhood Development Program**. This was introduced to them so that they may be more marketable when seeking employment. It will also invite them to think differently about how human needs can be met in new ways. This program was extended to the community as the ultimate goal is to rehabilitate the child by affecting his family, his community and then the nation. Thirty-five (35) participants have been enrolled. This included staff, parents and member of the community. With the exposure of the skill classes introduced, it is expected that other parents and community members will register with HEART/Trust class in order to acquire the necessary skills desire. Participants who are successful will receive HEART certification, thus becoming positive contributors to the society. This we believe will also enhance their social behaviour towards their children. It will also give them that sense of fulfilment of knowing that they can rise above their struggle.

Staff Development: Members of staff participated in the **Early Childhood Development Program** in order to upgrade themselves.

Subvention: The program continued to receive subvention on a monthly.

Legal Documents: All statutory payments are up-to-date.

Grants: The Centre embarked on a mission to identify funds in order to adequately provide the services offered to the clients/boys. Among the methods introduced were:

1. Accessing another link to St. Andrew Parish Church's website where overseas and local on-line donors can access. No visual response so far.
2. Application of grants from donor agencies such as:

Donors	Date Of Application	Purpose	Approve	Funds	Disburse
PetroCaribe	August 2010	Remedial & Nutrition	YES	\$1.3 Million (For 3 Years Rotational)	-
Grace Kennedy	September 2010	Remedial	YES	\$180,000	\$168,000
AFJ	July 2011	Remedial & Nutrition	YES	-	-
Unity Way	July 2011	Nutrition	YES	\$360,000	\$100,000
US Embassy	September 2011	Administration	NO	-	-

Request For Grants (Period 2010-2011)

***PetroCaribe:** This application has been approved.

Based on discussion, they will be supporting the Centre in the following areas:

- (1) Support for the nutrition program estimated at \$1.3 million
- (2) Cost of professional staff – remedial teacher at \$900,00
- (3) Psychiatrist – part-time (Cost to be determined)

***The United Way of Jamaica** has granted \$360,000 to the Care Centre. The funds will cover the Centre's food budget to address the nutritional needs of the clients. The project will demonstrate that nutrition plays a critical role in education. As a result back yard gardening activities was introduced. This is being implemented so as to demonstrate to the donors that the life of the program will be sustained. It is also necessary because learning is achieved not just through the traditional "teaching and learning" but also through an environmental approach that will invite our clients to think differently about how human needs can be met in new ways. This, we believe will also enhance their social behaviour, teach responsible and the acquisition of skills. The project will host two workshops (conducted by RADA and Grace Kitchen) for parents so as to educate them about the value of preparing nutritious meals that is inexpensive. The boys will also be made aware (by receiving ongoing education about living a healthy life style) of how their choices has influence their health and ability to learn. Quarterly report of the progress of the project is expected to be forwarded to United Way in a timely fashion.

***AFJ:** Fifteen (15) representatives from the American Friends of Jamaica (AFJ) visited the Centre on April 11th 2011 with a view to sponsor the program. The group consisted of Ambassador Sue Cobb, and other delegates. Rev. Kitson

and Mr. Reynolds were also in attendance. The proposal addressed the nutritional needs of the clients and it is hoped that it will cover the Centre's food budget. On April 12, AFJ (Caron Chang) suggested that another proposal can be submitted focusing on adding a container to the property, so that the number of clients will be increased in the program. On July 20 a meeting was held with Ms. Caron Chung (Executive Director of AFJ) and members of the Care Centre Board-Mr. Reynolds, Mr. Gayle, Rev. Kitson and Mrs. Rhoden (Care Centre Manager) to discuss the project proposal and plans to facilitate its implementation. The Foundation continues to gather sponsorship from oversea stakeholders. Board members profile was also sent to the entity.

***USA Embassy Grant:** Unfortunately this proposal was not selected for funding

Partnership: To encourage collaborations and partnerships the Centre had partnered with the Citizens Security & Justice Program (CSJP) and HOPE Worldwide Ministry:

Through CDC (**Community Development Committee**), CSJP has provided opportunity for the participants (of the Early Childhood Course) from the Ambrook and Cassue Park community to (a) receive a stipend of \$2000 per week, (b) received employment after training is completed, (c) receive tuition fee to pursue level two courses.

Donations:

Donations were received from the following organizations:

*Caribbean Boilers *Blvd. Baptist *Merlina Rich *St. Andrew Parish Church
*Food For The Poor *National Bakery *Community Safety Unit (HWT)

Success Stories since the inception of the program:

- ✓ Since 2007 all boys attending the Care Centre are required to sit the **GNAP examination**. Some of the placement includes Kingston High, Kingston Technical, Camperdown High, Charlie Smith, Tivoli High, Sydney Pagan Agricultural School and others such as Hydel are also included. For year 2011, twelve (12) boys have been placed in High Schools such as St. Andrew High, Charlie Smith and Hale Selassie.
- ✓ In 2010, three reading programs including Jolly Phonics were given to the Centre by The District Grand lodge of Kingston and St. Andrew. With this program we have seen a vast improvement in the boys reading ability. One activity saw the students looking at the word cards and pronouncing the alphabet sounds seen in each word. At the end of the activity the results were fascinating; some students were able to call more than ten new words. The boys realized that when they practice the sounds of the alphabet then reading will come naturally to them. This indicated that the students have grasped the concept and are enjoying what they are doing.
- ✓ Poverty is the most critical factor keeping the boys from school so in order to achieve initial return to school this was been addressed, through the provision of basic items such as uniforms, hair grooming, shoes and two hot meals on school days. They have also received vitamin supplements to enhance their nutritional development. Improvement has been seen in their physical structure as well as in their deportment.
- ✓ Some clients who were sent on the streets to hustle money on behalf of their parents and relatives were successfully removed and have attended the Centre or other schools. Some clients were reunited with responsible family members.
- ✓ Roshane Holness has also received a sponsor for his tuition. Other boys have also received short term sponsorship.

The weakness/challenges of the organization since inception:

- ✓ Finances and resources are limited in order to meet service delivery.
- ✓ A street educator worker is needed to identify the boys who need this service.
- ✓ Some of those registered in the programme are deemed inactive as they have either dropped out of the programme/institution to which they were assigned, did not follow through with the process until they were

accepted by the institution to which they were referred or until referral was done. A number of them have been in and out of incarceration. About four are presently serving time in prison. Approximately 30 boys have died since the program had begun.

The strengths of the organization:

- ✓ The Board of the St. Andrew Care Centre is chaired by professionals, as well as other members who require accountability from the Care Centre's staff.
- ✓ There are qualified and/or experience staff members who have a passion for the target group
- ✓ The community have voiced their support for the program.

Prepared by: Norma Rhoden
Care Centre Manager
January 16, 2012